The eTutoring Program

**eTutoring.org** promotes institutional, system, district, and consortial collaboration around tutoring. Our eTutoring Platform is available in three models to fit your institution’s needs.

**Model One—Join our Collaborative**
Within our existing Collaborative, institutions can take advantage of shared resources among the participating members. In order to participate, your institution needs to allocate a percentage of tutor time to the collaborative based on your students’ usage. Once a member, your students will have immediate access to online tutoring coverage across several subject areas.

**Model Two—Create your own Collaborative**
eTutoring.org can host your own collaborative program for your system or group of schools. This will allow your group to share tutors across one schedule, minimizing costs, while expanding your schools’ tutoring programs.

**Model Three—Dedicated to your Institution**
If your institution is looking for a private environment where you can utilize your own tutoring resources, try our dedicated model. You will have the ability to manage your entire online tutoring program as you control system and institution set-up, branding, and tutor scheduling.

The eTutoring Platform & Tools

The eTutoring platform allows for asynchronous and synchronous communication through a variety of tools.

**Synchronous Live Workspace powered by Adobe/Macromedia Breeze**
Utilizing Adobe’s rich communication system, Breeze, students and tutors can share a live workspace in which they communicate through various tools: chat, voice & video, whiteboard, file sharing, application sharing, and more!

**Asynchronous Tools**
- **eQuestions**—Students can submit questions to a queue where tutors research and respond to the students. All questions and responses are archived so that students and tutors can review their previous postings.
- **Online Writing Lab**—Students can request help with writing assignments by submitting their work for an online tutor’s review; first they complete a form noting details of their assignment and then upload their document to the platform. Writing tutors provide comments within this document and return it back to the student’s account. Students can then resubmit subsequent drafts of their work for review. All correspondence is archived, including a document revision history.
- **Resources**—Students & tutors can review an extensive resource library that is full of links, tips, techniques for improved writing skills, and other subject area information. New resources are continually being added.

Administrative Tools

**Collaborative Models**
- **Manage Students**: Batch or single upload of students accounts.
- **Reporting Tools**: View individual student/tutor usage reports, and date-driven summary reports.
- **Tutor Management**: CTDLC handles the scheduling and supervising of tutors.
- **Work Flow Management**: CTDLC makes sure all student submissions are being responded to in a timely manner.

**Dedicated Model**
- **Manage Hierarchy**: Create your organizations in one of the three tiers: Consortium, System, or Institution.
- **Manage Tutors**: Create & schedule your own tutors.
- **Manage Writing Lab Queue**: Check on outstanding documents and release them back into the queue.
- **Manage Students**: Batch or single upload students accounts.
- **Reporting Tools**: View individual student/tutor usage reports, and date-driven summary reports.

Additional Information

**Centrally Hosted**
eTutoring is a centrally hosted application. This alleviates any additional IT hardware and staffing costs for your campus.

**Enhancements and Upgrades**
Enhancements are released approximately every 6 months and are made available to users free of charge.

**Security**
eTutoring is a password-protected site. All sensitive data, like Student IDs, are SSL protected with 128 bit encryption. No user information is accessible for internal or external search engines.

**LMS Integration**
eTutoring is integrated with Blackboard’s Enterprise Learning System and Vista allowing for Single Sign-On.

**Tutorials and Help**
Our eTutoring University is a comprehensive training environment providing self paced online training modules for tutors working within the platform, addressing both pedagogy and technology. Extensive help resources are provided for all users: students, administrators, and tutors.

www.etutoring.org
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First Year Administration Fees

**Model 2:** Create Your Own Collaborative

Cost per Collaborative

$6,000 for up to 6 Institutions

$1,000 for each additional Institution

Includes Training:

2 Consortial Administrators

1 year administrative support

Model 3: One institution Self-managed

Cost per Collaborative

$3,000

Includes Training of

1 Coordinator

1 year administrative support

First Year Usage fee for new Institutions

$2,250

Annual Usage Fee

Based on highest usage for a semester

$2,500 for up to 150 sessions

$12,500 up to 6 institutions for up to 1,000 sessions

$1,000 for each additional Institution

Includes:

Scheduling of tutors

Monitoring of tutors

Facilitation of inter-institutional issues

Quality assurance Resources

Additional Usage:

$500 for each block of 150 sessions

$750 for each block of 500 sessions

$125/hour plus travel expenses

$250 for each block of 250 sessions

$1000 Annual Administrative Support

License for Synchronous Tutoring

Included

$900 per concurrent eTutor Session; supports 1 tutor and 3 students in queue

$900 per concurrent eTutor Session; supports 1 tutor and 3 students in queue

Management Costs

Supervision, scheduling, coordination, monitoring, meetings

Included

Local Management Fee should be built into cost to institutions

% of CTDLC staff time plus $125/hr + travel expenses

Tutors

Institutions hire tutors to provide 5 hours of tutoring a week per 150 sessions a semester

Institutions provide tutors

Institutions provide tutors

Additional Training/Supervision

Asynchronous online training on the platform

Included

Included

Included

Online Writing Tutoring Training with review and initial supervision

$75/tutor

Included

Synchronous Training (virtual or in person)

$125/hour plus travel expenses

$125/hour plus travel expenses

$125/hour plus travel expenses

Annual Meeting

$20/person

Resources

Shared tutoring resource repository

Included

Included (optional)

Included (optional)

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